

COMPLAINTS / REPAIRS FORM

Name: _____

Telephone Contact: _____

Unit Type: Townhouse Single Unit Apartment Other _____

Amount Years Occupied: _____

Agreement Type: Rental Mortgage Rent to Own License to Occupy

Account Status: _____

Address (Building / Lot / Unit #): _____

Please specifically identify and itemize possible defects in the unit inside or outside the property where necessary.

Defects:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Signature: _____ Date: _____

HDC Officer Comments: _____

Signature: _____ Date: _____

